

Usher Guidelines & Responsibilities

Please arrive at least 20 minutes before worship begins so you are available for any questions and to greet people as they come. Be welcoming and hospitable!

Outdoor Worship Only: The outdoor worship cart is located in the old youth room along with rolling trash and recycling bins. Move the cart to the southeast corner of the lawn – where the old youth room sidewalk and the exit driveway meet. Please wear a brightly colored vest found on the cart so people know they can come to you with questions and so the cart can be rolled out.

Please wear a mask when indoors. If you do not have one, we will have one for you. As a leader, people are looking to you to set an example.

Outdoor Worship Only: Masks are optional outdoors.

There are masks and hand sanitizer at the information desk. Direct people as needed.

Outdoor Worship Only: There are masks and hand sanitizer on the rolling cart.

There are no bulletins or communion elements to disperse. People may pick them up if they would like and recycle or throw away on their way out. We are attempting to eliminate the use of printed bulletins and want to see the true demand. Please leave any *unused* bulletins or song sheets in their piles. There are more Communion elements behind the information desk.

Please take attendance using the pieces of paper provided in the ushers stand or write the number down on the attendance sheet during the middle of the service.

Outdoor Worship Only: Attendance sheets are in the back of the “How to set up Outdoor Worship” binder or in this paper holder.

After worship, place the offering box in the front office and ensure it is locked before you leave. If locked, find Pam or one of our pastors.

Make sure the garage doors are all closed and locked with the key in the locked key box.

Outdoor Worship Only: If you or a guest needs an extra chair, there are chairs in the garage by the walnut tree and dumpsters. Mike Roth or one of our pastors can help you unlock the garage.